



*Where Curiosity Never Retires*



## **JANUARY 15, 2019 OLLI NEWS**

### **Are You on a Neighborhood Listserve?**

The Membership Committee is looking to increase the number of OLLI members overall and the number of OLLI members from underrepresented groups per our Strategic Plan. To accomplish this, the committee is pursuing a brief description of OLLI and the Spring Semester in neighborhood listserves. If you subscribe to a neighborhood listserve and would be willing to post info on OLLI, please contact the OLLI office at [olli@american.edu](mailto:olli@american.edu) or 202-895-4860.

### **Emergency Procedures**

Please note that below are American University's evacuation procedures. In each room in the Spring Valley Building, including all OLLI classrooms, AU has posted an Emergency Quick Reference Guide (see right). The Guide is typically posted inside the room immediately to the side of the door.

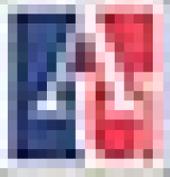
Know two ways out of classrooms, offices, and other areas you frequent as well as the location of fire alarm pull stations.

#### **If you need to evacuate the building:**

- Remain calm and exit the building in an orderly manner.
- Evacuate the building using the nearest safe exit or stairwell. Do not use the elevators.
- If unable to self-evacuate, Shelter-in-Place in a room with an exterior window and operable door. When sheltering in place, close all doors and windows. Make a list of all people with you. Report the list and your location to the AU Police Department (AUPD) by calling **202-885-3636** or by activating the Rave Guardian app.
- Notify AUPD when you exit the building if someone needs assistance. Be sure to identify the

person's location.

- Do not move seriously injured persons unless they are in imminent danger (e.g., a fire).
- Never try to walk through smoke-filled or other imminently hazardous areas. If you see or smell smoke in the stairwells, close the door and use a different exit.
- Keep streets, fire lanes, hydrants, and walkways clear for emergency vehicles and crews.
- Return to the building when permitted to do so or comply with other instructions given by AUPD.



# EMERGENCY QUICK REFERENCE GUIDE

AMERICAN UNIVERSITY POLICE DEPARTMENT

202-895-3838

## Security Threat, Campus Lockdown



### BOMB THREAT

Remain calm and follow instructions from police or other authorities. Do not touch anything suspicious.



### ACTIVE SHOOTER

Run, hide, or fight. Get to a safe area and stay there until the all-clear is given.



### ACTIVE BOMB

Evacuate immediately. Do not touch anything suspicious.

Follow instructions of police or other authorities. Do not touch anything suspicious. If you see a suspicious object, do not touch it. Report it to police.

If you see a suspicious object, do not touch it. Report it to police. Do not touch anything suspicious. If you see a suspicious object, do not touch it. Report it to police.

## Medical Emergency



Call 911 for medical emergencies. Stay with the person until help arrives. Do not move the person unless instructed by police or medical personnel.

## Building Evacuation



### FIRE

Stay calm. Follow instructions from police or other authorities. Do not use elevators.

Evacuate immediately using the nearest exit to your location. Do not use elevators. Stay low to the ground. Do not re-enter the building until instructed to do so by police or other authorities.

Stay calm. Follow instructions from police or other authorities. Do not use elevators. Stay low to the ground. Do not re-enter the building until instructed to do so by police or other authorities.



### BOMB THREAT

Remain calm and follow instructions from police or other authorities.



### ACTIVE BOMB

Evacuate immediately. Do not touch anything suspicious. Report suspicious objects to police.

## Weather Emergency



Follow instructions from police or other authorities. Stay indoors during severe weather. Do not use elevators.

## Emergency Safety and Security Services

American University Police Department | 202-895-3838

## OSHER LIFELONG LEARNING INSTITUTE AT AMERICAN UNIVERSITY

### Our Mission

The Osher Lifelong Learning Institute at American University is an association of, by, and for the people in the Washington, DC area who wish to continue to study and learn. OLLI at AU is dedicated to the proposition that learning is a lifelong process and that curiosity never retires.

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